

<b>Job Title:</b>	<b>Director of Children’s Ministry</b>		
<b>Wage/Salary Range:</b>	Commensurate with experience	<b>Position Type:</b>	Part-time (5-10hrs/wk)
<b>Job Description</b>			
<p><b>Job Purpose:</b> Lead our children’s ministry.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Form a team of Children’s Ministry volunteers and make sure that each member receives background screening and training/mentoring if needed.</li> <li>• Implement safety and security policy for children’s ministry. Make sure that this is a written policy that all volunteers have read, understood, and signed.</li> <li>• Weekly: Create and maintain “Kid’s Corner” on church website with media, information and links for parents and children.</li> <li>• Twice a month: Plan and teach a 50 minute class to 1<sup>st</sup> – 5<sup>th</sup> graders, focused on the basics of our Christian faith and story (Sundays 9-10am)</li> <li>• Twice a month: Prepare curriculum for Children’s Church (20-30 minutes) for two classes: Preschool &amp; K-5<sup>th</sup> grade. Coordinate lesson with sermon. Ensure each class is staffed with 2 screened volunteers.</li> <li>• Once a month: Provide ideas or materials to house church leaders, helping them incorporate children in their discussion/gathering. Attend Wednesday house church leaders’ meeting once a month to present this information.</li> <li>• Monthly: Plan &amp; run Kid’s Club – a 90 minute evening event.</li> <li>• Quarterly: Meet with volunteers to share experiences and address challenges together.</li> <li>• Yearly: Organize and lead Vacation Bible School. Create a team of volunteers to help with this event.</li> <li>• Yearly: Organize Christmas Eve costumes and cast.</li> <li>• Ongoing: Coordinate ongoing Scripture memorization program for children. Provide encouragement, accountability and incentives for memorization.</li> <li>• Ongoing: Be an active participant in the life of one of the house churches.</li> <li>• Special occasions: Provide resources for families to use at home in conjunction with holidays such as Advent, Christmas, and Easter.</li> </ul> <p><b>Skills/qualifications:</b></p> <ul style="list-style-type: none"> <li>• A genuine love and respect for children.</li> <li>• A vision of children as full human beings, with the ability to not only receive knowledge and wisdom, but to also authentically respond to God and uniquely contribute to a faith community.</li> <li>• Deep biblical knowledge and love of Jesus, coupled with an understanding of human development, and an ability to teach Biblical truths at a level children can understand.</li> <li>• Creativity and the ability to adapt lessons to a variety of non-traditional spaces, and unique teaching/learning situations.</li> <li>• Ability to work with volunteers: recruit, encourage, organize and direct a team.</li> </ul> <p><b>Alive Covenant Church is located in beautiful Poulsbo, WA. Learn more @ <a href="http://www.kitsapalive.com">www.kitsapalive.com</a></b></p> <p><b>Interested? Email your resume to <a href="mailto:daron@kitsapalive.com">daron@kitsapalive.com</a>.</b></p>			